



CYTA Cloud Server Set Up Instructions

[ΕΛΛΗΝΙΚΑ](#)

[ENGLISH](#)

Initial Set-up Cloud Server

To proceed with the initial setup of your Cloud Server first login to the Cyta CloudMarketPlace on <https://cloudmarketplace.cyta.com.cy>

Click on “My WorkSpace” to view the cloud services that you have purchased and can be managed via your CloudMarketPlace account.

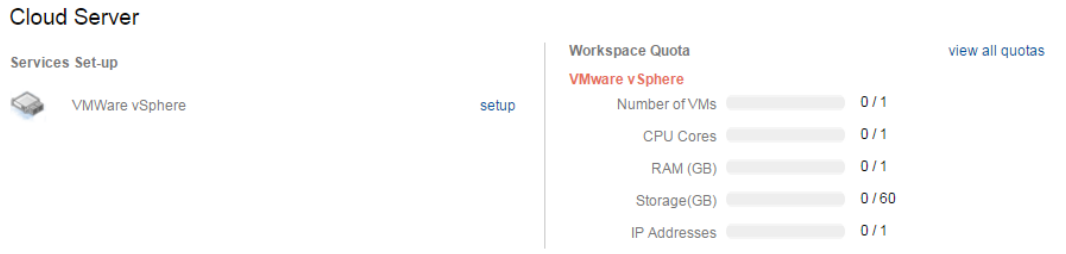
Select “Workspace Quota” to see your Cloud Server resources and how they are allocated.

The screenshot displays the 'Default Hosting Space' management interface. On the left, there is a sidebar with navigation options: 'Ονόματα Χώρου', 'VMWare vSphere', and 'Φιλοξενούμενοι Οργανισμοί', each with a 'διαχείριση' (manage) link. The main content area is titled 'Πόροι Χώρου Εργασίας' (Workspace Resources) and includes a link to 'δείτε όλους τους πόρους' (view all resources). The resources are categorized as follows:

- Σύστημα (System):**
 - Χώρος Δίσκου, MB: 0 / 0
 - Ονόματα Χώρου: 1 / 0
 - Καταχωρήσεις Ονομάτων Χώρου: 0 / 0
 - Ονόματα Υποχώρου: 0 από Απεριόριστα
- Hosted Exchange:**
 - Χώρος Mailbox, MB: 10,240 / 57,344
 - Mailboxes ανά οργανισμό: 1 / 7
- Φιλοξενούμενοι Οργανισμοί (Hosted Organizations):**
 - Οργανισμοί: 1 / 1
 - Χρήστες ανά Οργανισμό: 1 από Απεριόριστα
- Hosted SharePoint:**
 - Αριθμός Συλλογών Τοποθεσίας SharePoint: 0 / 0
- Hosted Lync:**
 - Χρήστες Lync: 0 / 0
- VMware vSphere:**
 - Number of VMs: 0 / 2
 - CPU Cores: 0 / 2
 - RAM (GB): 0 / 2
 - Storage(GB): 0 / 120
 - IP Addresses: 0 / 2

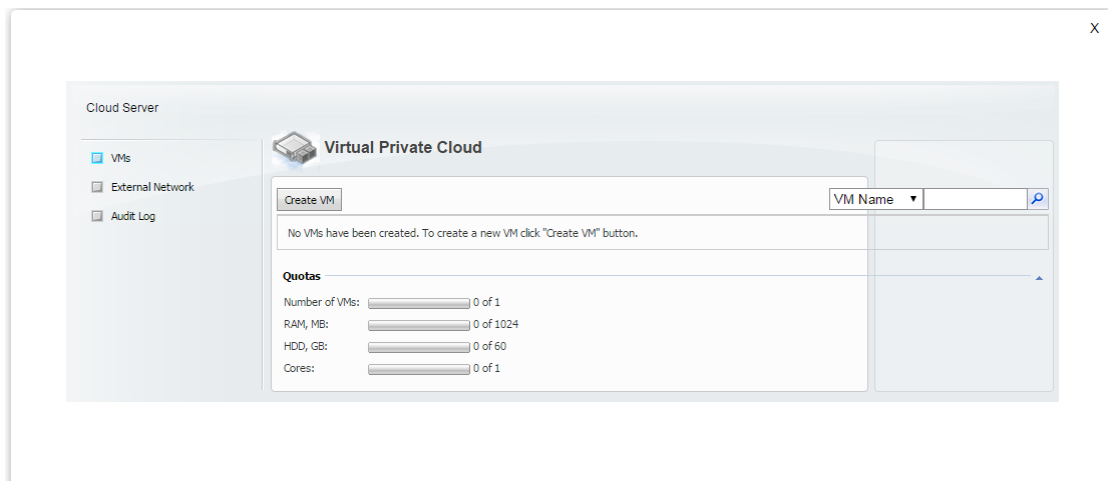
Create VM and set-up the resources for your new Cloud Server

1. To create a new Cloud Server, first click on "setup" next to VMWare vSphere and follow the instruction below.

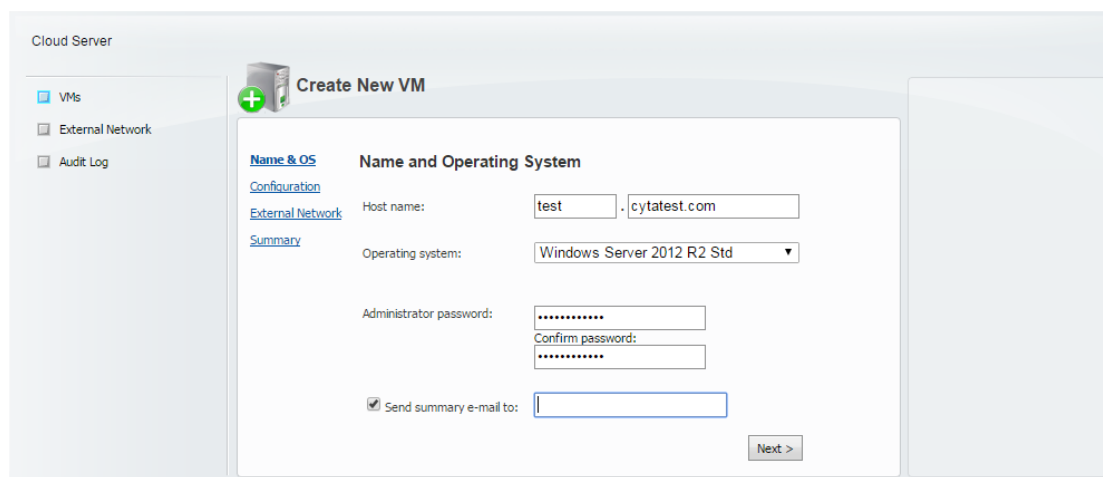


The screenshot shows the 'Cloud Server' management interface. On the left, under 'Services Set-up', 'VMWare vSphere' is listed with a 'setup' link. On the right, the 'Workspace Quota' for 'VMware vSphere' is displayed, showing progress bars for: Number of VMs (0/1), CPU Cores (0/1), RAM (GB) (0/1), Storage (GB) (0/60), and IP Addresses (0/1). A 'view all quotas' link is visible in the top right.

2. Click on "Create VM" to set-up your Virtual Private Cloud. PLEASE NOTE that prior to creating a new VM, you have to add a hosted name and select the Operating system for your new Cloud Server.
3. To create new VM¹, follow the steps below:
 - a. Complete the Hosted name "xxxxxx"."xxxxxx.com"
 - b. Select the Operating System.
 - c. Set Administrator Password.
 - d. Set an email for notifications and click "Next".



The screenshot shows the 'Virtual Private Cloud' (VPC) creation page. A 'Create VM' button is visible at the top left. Below it, a message states: 'No VMs have been created. To create a new VM click "Create VM" button.' A 'VM Name' dropdown menu is present. Under the 'Quotas' section, progress bars are shown for: Number of VMs (0 of 1), RAM, MB (0 of 1024), HDD, GB (0 of 60), and Cores (0 of 1).



The screenshot shows the 'Create New VM' configuration page. The 'Name & OS' section is active, showing: Host name: test . cytatest.com; Operating system: Windows Server 2012 R2 Std; Administrator password: [masked]; Confirm password: [masked]. There is a checkbox for 'Send summary e-mail to:' with an empty input field. A 'Next >' button is at the bottom right.

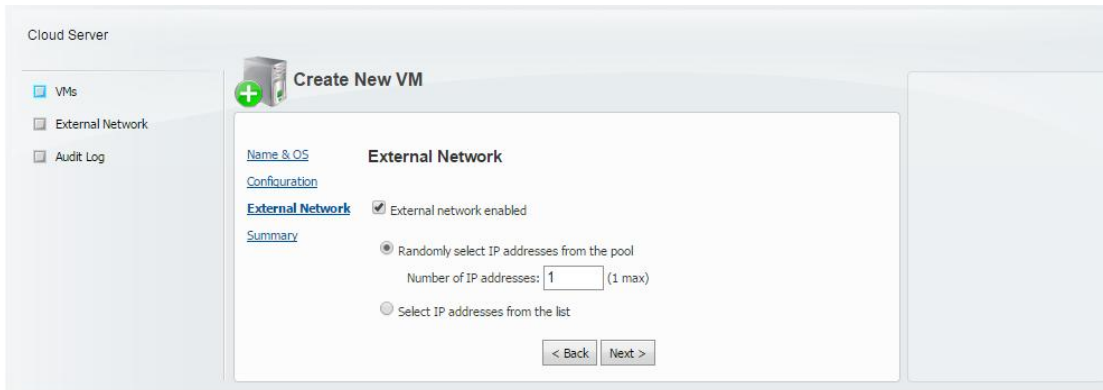
4. Specify the resource based on the available package you have purchased and click “Next”. Please Note:
- The maximum number of Snapshots allowed: 0
 - HDD size must be a positive number, greater than zero and between the package's boundaries.

The screenshot displays the 'Create New VM' configuration interface. On the left, a sidebar contains navigation options: 'VMs' (selected), 'External Network', and 'Audit Log'. The main content area is titled 'Create New VM' and includes a 'Configuration' section with the following settings:

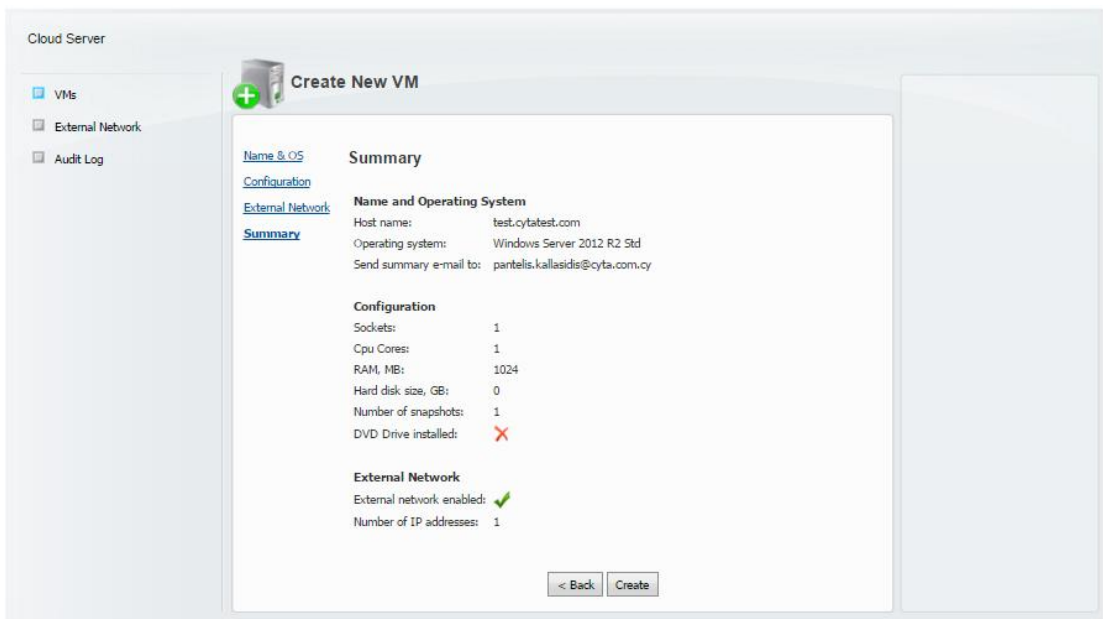
- Resources:** CPU: 1 sockets, 1 cores
- RAM:** 1024 MB
- HDD:** 0 GB
- Snapshots:** Number of snapshots: 1
- DVD:** DVD drive installed

Navigation buttons '< Back' and 'Next >' are located at the bottom right of the configuration area.

- Select the IP address for your External Network – Select randomly and press “Next”.



- Review your summary and press “Create”



- To have access to your Cloud Server you should have replied to the email received on subscription to the Cloud Server service with the access list table. If not please fill in the information requested and send it to support@cytahosted.com

Access List Table

Source IP	Destination IP	Ports

Please Note:

- If you don't know the static IP of your Cloud Server please specify "CloudServerIP" on the field "Source IP".
- If no static IP exists on your current connection, specify on the field Source IP/Destination IP "ALL EXTERNALS IPS".
- If the connection will be established from both sites, please complete the below table

Source IP	Destination IP	Ports
XXX.XXX.XXX.XXX	YYY.YYY.YYY.YYY	TCP 25
YYY.YYY.YYY.YYY	XXX.XXX.XXX.XXX	TCP 25

Monitor and Maintain your Cloud Server

In order to Monitor/Maintain your Cloud Server first login to the Cyta CloudMarketPlace on <https://cloudmarketplace.cyta.com.cy>.

Click on “My WorkSpace” to view the Cloud Server that you have purchased and can be managed via your CloudMarketPlace account.

To Monitor/Maintain, follow the steps below:

a) Click on the "setup" button next to "VMWare vSphere".

The screenshot displays the 'My WorkSpace' dashboard in the Cyta CloudMarketPlace. The page is divided into two main sections: 'Default Hosting Space' and 'Cloud Server'. Each section includes a 'Services Set-up' list and a 'Workspace Quota' table.

Default Hosting Space

Services Set-up:

- Domains [setup](#)
- Hosted Organizations [setup](#)

Workspace Quota (view all quotas):

Category	Item	Usage
System	Disk space, MB	0 / 0
	Domains	1 of Unlimited
	Domain Registrations	0 / 0
Hosted Exchange	Sub-Domains	0 of Unlimited
	Mailbox storage, MB	10,240 / 24,576
	Mailboxes per Organization	1 / 4
Hosted Organizations	Organizations	1 / 1
	Users per Organization	1 of Unlimited
Hosted SharePoint	Number of SharePoint Sites	0 / 0
Hosted Lync	Lync Users	0 / 0

Cloud Server

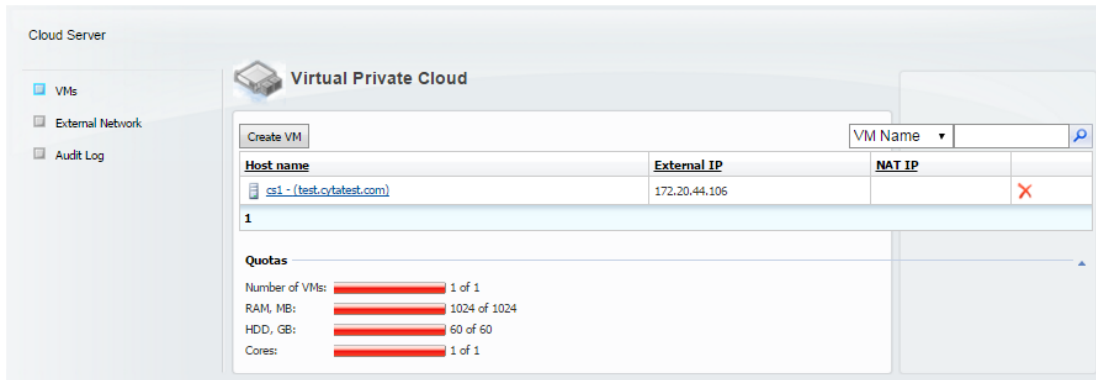
Services Set-up:

- VMWare vSphere [setup](#)

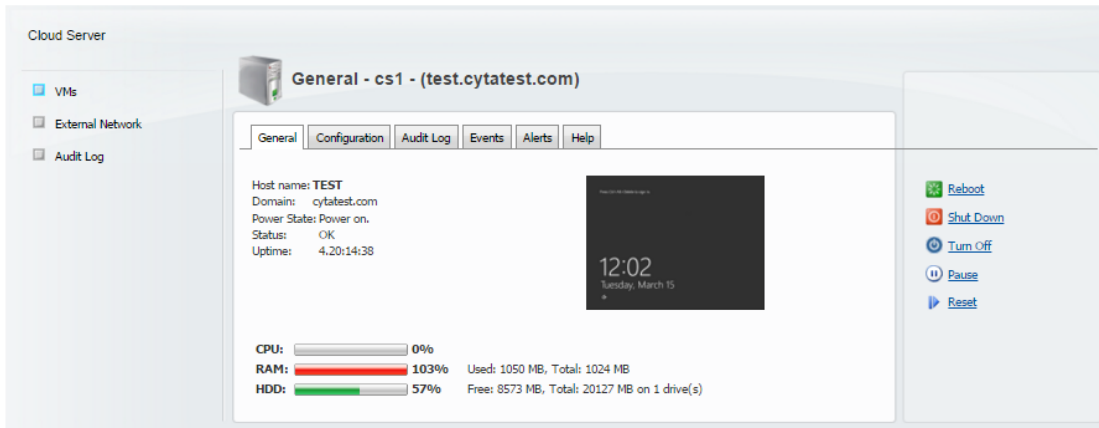
Workspace Quota (view all quotas):

Category	Item	Usage
VMware vSphere	Number of VMs	1 / 1
	CPU Cores	1 / 1
	RAM (GB)	1 / 1
	Storage(GB)	80 / 80
	IP Addresses	1 / 1

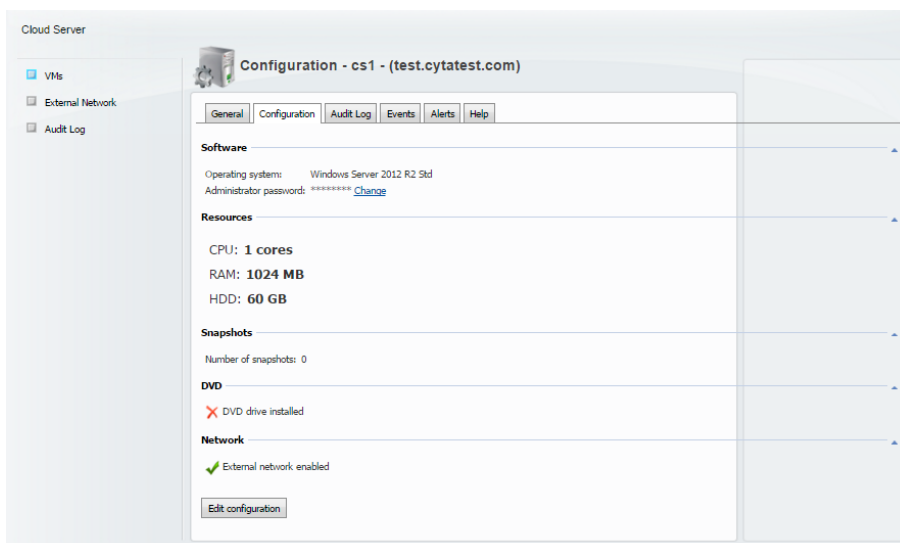
b) Click on Host name of the Cloud Server that you want to Manage/Monitor



c) On "General" tap you can Reboot, Shut Down, Turn Off, Pause and Reset your Cloud Server.



d) On "Configuration" tap you can change the Administrator Reboot, Manage your Resources.



Αρχική Παραμετροποίηση Cloud Server

Αποκτήστε πρόσβαση στην υπηρεσία Cloud Server ακολουθώντας τον πιο κάτω σύνδεσμο:

<https://cloudmarketplace.cyta.com.cy/LoginUser.aspx?sessionExpired=1&logout=1>

Το περιβάλλον "My WorkSpace", σας επιτρέπει να διαχειρίζεστε τους λογαριασμούς Cloud Server που αγοράζονται μέσω του CytaMarketplace. Στο χώρο "My WorkSpace" μπορείτε να έχετε μία επισκόπηση όλων των λογαριασμών Cloud Server που έχετε αγοράσει μέσω του Marketspace.

The screenshot displays the 'My WorkSpace' interface with a green navigation bar at the top containing 'Home', 'Apps & Services', 'My WorkSpace', 'Billing', 'Support', and 'My Account | Logout'. Below the navigation bar, there is a link for guides on service parameterization. The main content is divided into two sections: 'Default Hosting Space' and 'Cloud Server'. Each section includes a 'Services Set-up' list and a 'Workspace Quota' table.

Default Hosting Space

Services Set-up:

- Domains [setup](#)
- Hosted Organizations [setup](#)

Workspace Quota [view all quotas](#)

Category	Item	Usage
System	Disk space, MB	0 / 0
	Domains	1 of Unlimited
	Domain Registrations	0 / 0
Hosted Exchange	Sub-Domains	0 of Unlimited
	Mailbox storage, MB	10,240 / 22,528
Hosted Organizations	Mailboxes per Organization	1 / 2
	Organizations	1 / 1
Hosted SharePoint	Users per Organization	1 of Unlimited
	Number of SharePoint Sites	0 / 0
Hosted Lync	Lync Users	0 / 0

Cloud Server

Services Set-up:

- VMWare vSphere [setup](#)

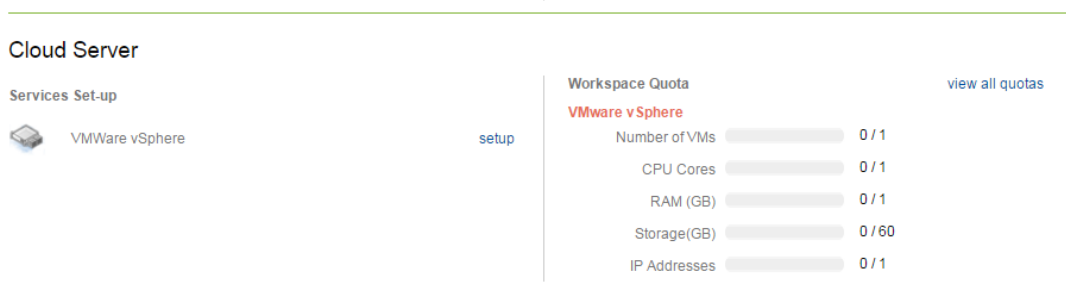
Workspace Quota [view all quotas](#)

Category	Item	Usage
VMware vSphere	Number of VMs	0 / 1
	CPU Cores	0 / 1
	RAM (GB)	0 / 1
	Storage(GB)	0 / 60
	IP Addresses	0 / 1

At the bottom, there is a green footer bar with 'Contact Us', 'Terms of Use', and 'Powered By CloudPlatform'.

Δημιουργία νέου VM και παραμετροποίηση των χαρακτηριστικών για νέο Cloud Server

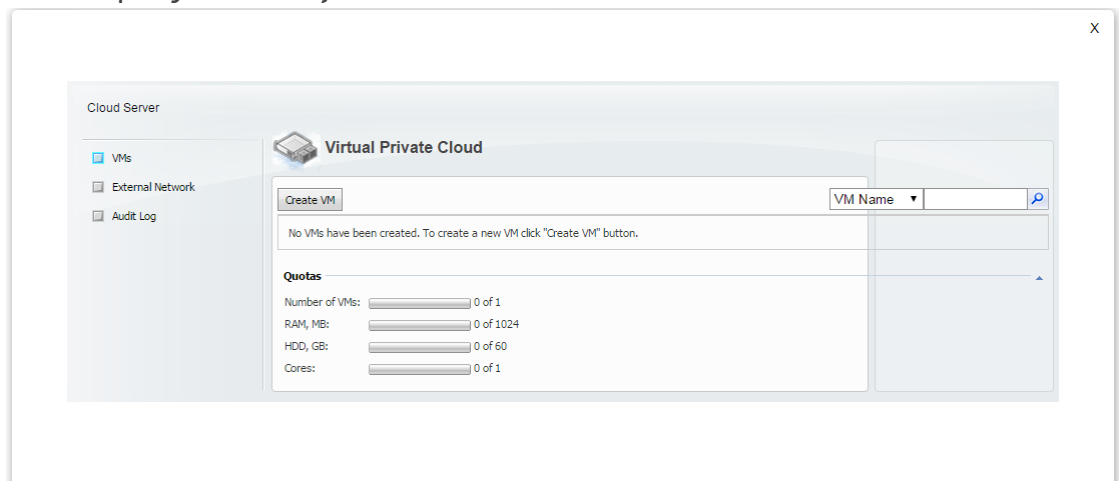
1. Για να δημιουργήσετε ένα νέο Cloud Server, επιλέξτε το πεδίο "setup" δίπλα στο VMWare vSphere και ακολουθήστε τις πιο κάτω οδηγίες:



The screenshot shows the 'Cloud Server' management interface. On the left, under 'Services Set-up', 'VMWare vSphere' is listed with a 'setup' button next to it. On the right, the 'Workspace Quota' section is visible, showing the following resources and their usage:

Resource	Usage
Number of VMs	0 / 1
CPU Cores	0 / 1
RAM (GB)	0 / 1
Storage(GB)	0 / 60
IP Addresses	0 / 1

2. Επιλέξτε το πεδίο "Create VM" για να δημιουργήσετε το δικό σας Virtual Private Cloud. Πριν από τη δημιουργία ενός νέου VM, θα πρέπει πρώτα να καθορίσετε το όνομα του Hosted Name και να επιλέξετε το λειτουργικό σύστημα που επιθυμείτε να εγκατασταθεί στο νέο σας Cloud Server.
3. Για να δημιουργήσετε ένα νέο VM¹, ακολουθήστε τις πιο κάτω οδηγίες:
 - a. Καθορίστε το Hosted name "xxxxxx"."xxxxxx.com"
 - b. Επιλέξτε το Λειτουργικό Σύστημα που επιθυμείτε.
 - c. Καθορίστε το Administrator Password.
 - d. Καθορίστε μια διεύθυνση email που επιθυμείτε να λαμβάνετε τις ειδοποιήσεις και επιλέξτε το πεδίο "Next"



The screenshot shows the 'Virtual Private Cloud' management interface. On the left, there is a sidebar with 'VMs', 'External Network', and 'Audit Log'. The main area is titled 'Virtual Private Cloud' and contains a 'Create VM' button. Below the button, there is a message: 'No VMs have been created. To create a new VM click "Create VM" button.' To the right of the message is a 'VM Name' dropdown menu. Below the message, the 'Quotas' section is visible, showing the following resources and their usage:

Resource	Usage
Number of VMs:	0 of 1
RAM, MB:	0 of 1024
HDD, GB:	0 of 60
Cores:	0 of 1

Cloud Server

VMs

External Network

Audit Log

Create New VM

Name & OS

[Configuration](#)

[External Network](#)

[Summary](#)

Host name: test - cytatest.com

Operating system: Windows Server 2012 R2 Std

Administrator password:

Confirm password:

Send summary e-mail to: []

Next >

4. Καθορίστε τα χαρακτηριστικά του VM σας βάσει του πακέτου που έχετε αγοράσει και επιλέξτε το πεδίο “Next”.

Παρακαλώ σημειώστε ότι:

- α. Ο μέγιστος αριθμός Snapshots που μπορείτε να καθορίσετε είναι: 0
- β. Το μέγεθός του HDD που μπορεί να καθορισθεί πρέπει να είναι μεταξύ του πακέτου που έχετε αγοράσει και δεν πρέπει να είναι ούτε 0 αλλά ούτε και αρνητικός αριθμός.

Cloud Server

VMs

External Network

Audit Log

Create New VM

Name & OS

[Configuration](#)

[External Network](#)

[Summary](#)

Configuration

Resources

CPU: 1 sockets 1 cores

RAM: 1024 MB

HDD: 0 GB

Snapshots

Number of snapshots: 1

DVD

DVD drive installed

< Back Next >

5. Επιλέξτε το πεδίο External Network Enable, έπειτα Randomly Select IP και ακολούθως επιλέξτε “Next”.

6. Επανεξετάστε τα στοιχεία που καθορίσατε και επιλέξτε το πεδίο “Create”

7. Για να μπορέσετε να έχετε πρόσβαση στο Cloud Server σας, θα πρέπει πρώτα να έχετε αποστείλει τα στοιχεία που σας ζητήθηκαν, στο μήνυμα που λάβατε με την ολοκλήρωση της παραγγελίας. Εάν δεν έχετε αποστείλει τις πληροφορίες που σας ζητήθηκαν παρακαλώ συμπληρώστε τον πιο κάτω πίνακα και αποστείλετε τον στο σύνδεσμο support@cytahosted.com

Access List Table

Source IP	Destination IP	Ports

Please Note:

- d. If you don't know the static IP of your Cloud Server please specify "CloudServerIP" on the field "Source IP".
- e. If no static IP is exists on your current connection, specify on the field Source IP/Destination IP "ALL EXTERNALS IPS".
- f. If the connection will be established from both sites please complete the below table

Source IP	Destination IP	Ports
XXX.XXX.XXX.XXX	YYY.YYY.YYY.YYY	TCP 25
YYY.YYY.YYY.YYY	XXX.XXX.XXX.XXX	TCP 25

Παρακολούθηση και Παραμετροποίηση του Cloud Server

Για Παρακολούθηση/Παραμετροποίηση του Cloud Server σας επιλέξτε τον πιο κάτω σύνδεσμο <https://cloudmarketplace.cyta.com.cy>

Επιλέξτε το πεδίο "My WorkSpace" για να δείτε τον/τους Cloud Server που έχετε αγοράσει τους οποίους μπορείτε να διαχειριστείτε μέσω του CloudMarketPlace.

Για Παρακολούθηση/Παραμετροποίηση ακολουθήστε τις πιο κάτω οδηγίες:

α. Επιλέξτε το πεδίο "setup" δίπλα από το "VMWare vSphere".

The screenshot displays the Cyta CloudMarketPlace user interface. At the top, the Cyta logo is on the left, and the user's name 'Pantelis Kallasidis' and 'Cart' are on the right. A green navigation bar contains links for 'Home', 'Apps & Services', 'My WorkSpace', 'Subscriptions', and 'Support'. On the right side of this bar are 'My Account' and 'Logout' links. Below the navigation bar, a message states: 'Οδηγίες για με την την παραμετροποίηση των υπηρεσιών μπορείτε να βρείτε εδώ'. The main content area is divided into two sections: 'Default Hosting Space' and 'Cloud Server'. Each section has a 'Services Set-up' list on the left and a 'Workspace Quota' table on the right. In the 'Default Hosting Space' section, 'Domains' and 'Hosted Organizations' are listed with 'setup' links. The 'Workspace Quota' table for this section includes: System (Disk space, MB: 0/0; Domains: 1 of Unlimited; Domain Registrations: 0/0; Sub-Domains: 0 of Unlimited), Hosted Exchange (Mailbox storage, MB: 10,240 / 24,576; Mailboxes per Organization: 1 / 4), Hosted Organizations (Organizations: 1 / 1; Users per Organization: 1 of Unlimited), Hosted SharePoint (Number of SharePoint Sites: 0 / 0), and Hosted Lync (Lync Users: 0 / 0). The 'Cloud Server' section shows 'VMWare vSphere' with a 'setup' link. Its 'Workspace Quota' table includes: VMware vSphere (Number of VMs: 1 / 1; CPU Cores: 1 / 1; RAM (GB): 1 / 1; Storage(GB): 80 / 80; IP Addresses: 1 / 1).

Default Hosting Space

Services Set-up

- Domains [setup](#)
- Hosted Organizations [setup](#)

Workspace Quota [view all quotas](#)

System		
Disk space, MB	<div style="width: 0%;"></div>	0 / 0
Domains	1 of Unlimited	
Domain Registrations	<div style="width: 0%;"></div>	0 / 0
Sub-Domains	0 of Unlimited	
Hosted Exchange		
Mailbox storage, MB	<div style="width: 41%;"></div>	10,240 / 24,576
Mailboxes per Organization	<div style="width: 25%;"></div>	1 / 4
Hosted Organizations		
Organizations	<div style="width: 100%;"></div>	1 / 1
Users per Organization	1 of Unlimited	
Hosted SharePoint		
Number of SharePoint Sites	<div style="width: 0%;"></div>	0 / 0
Hosted Lync		
Lync Users	<div style="width: 0%;"></div>	0 / 0

Cloud Server

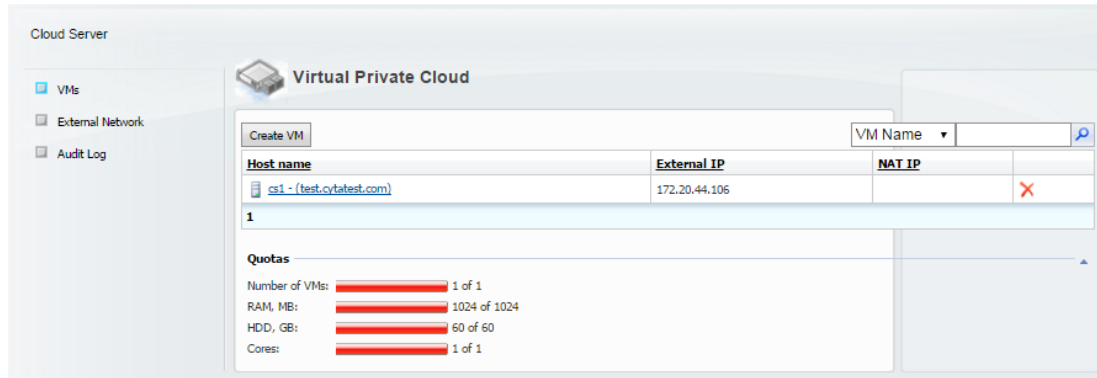
Services Set-up

- VMWare vSphere [setup](#)

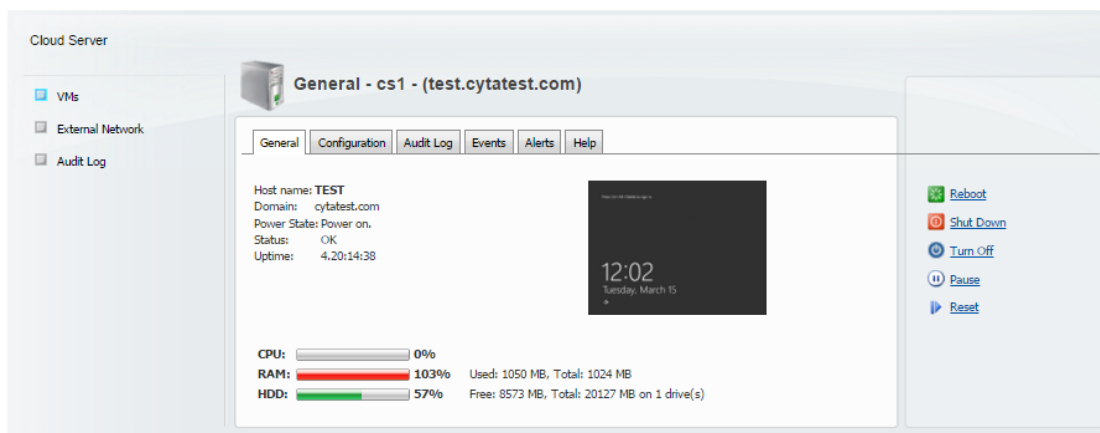
Workspace Quota [view all quotas](#)

VMware vSphere		
Number of VMs	<div style="width: 100%;"></div>	1 / 1
CPU Cores	<div style="width: 100%;"></div>	1 / 1
RAM (GB)	<div style="width: 100%;"></div>	1 / 1
Storage(GB)	<div style="width: 100%;"></div>	80 / 80
IP Addresses	<div style="width: 100%;"></div>	1 / 1

β. Επιλέξτε το όνομα του Cloud Server που θέλετε να Παρακολουθήσετε/
Παραμετροποιήσετε



γ. Στο πεδίο “General” στο Cloud Server σας, μπορείτε να πραγματοποιήσετε τις πιο κάτω ενέργειες: Reboot, Shut Down, Turn Off, Pause and Reset.



δ) Στο πεδίο “Configuration” μπορείτε να αλλάξετε το Administrator Password και να διαμορφώσετε τα χαρακτηριστικά του Cloud Server σας.